

Republic of the Philippines  
**OFFICE OF THE SOLICITOR GENERAL**  
 134 Amorsolo St., Legaspi Village  
 Makati City

## PURCHASE ORDER

|   |  |
|---|--|
| Supplier: <b>U-BIX CORPORATION</b><br>Address: 1344 Angono Street, Makati City<br><br>TIN: 000-171-929-00000<br>Account No.: 000052-1153-37<br>Telephone: 8897-6819 | P.O. # <b>024-11-193A</b><br>Date: November 7, 2024<br><br><b>Mode of Procurement:</b> Renewal of Regular and Recurring Services |
| Bank: LBP - Gil Puyat Ave., Makati City<br>Email: <a href="mailto:cnc@ubix.com.ph">cnc@ubix.com.ph</a>  |  |

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

|   |   |
|---|---|
| Place of Delivery: <b>OFFICE OF THE SOLICITOR GENERAL</b> | Delivery Term: Within Thirty (30) days upon receipt of PO |
|---|---|

|                   |  |
|-------------------|--|
| Date of Delivery: | Payment Term: Per Billing (Bank to Bank) |
|-------------------|--|

| Stock No. | Unit | Description   | Qty. | Unit Cost        | Amount           |
|-----------|------|---|------|------------------|------------------|
|           | lot  | <b>CONTRACT EXTENSION FOR THE LEASE OF DIGITAL MULTIFUNCTION COPIERS (MONOCHROME) for FY 2024</b><br><br>Duration: November 2024 to February 2025<br>Quantity: Forty-Seven (47) units<br><br>Technical Specifications:<br>Type: Heavy-duty Digital Multifunction Copier (Monochrome)<br>Speed: 44 High End units: : 43 ppm, A4 or higher<br>3 Super High End units: 60 ppm or higher<br>System memory: High-end copiers: 8192 MB<br>Super High-end copiers: 8122 MB<br>Hard Drive/SSD: Super High-end copiers: At least 256 GB<br>Connectivity: High-end Copiers:<br>1,000 Base-T / 100 Base-TX/ 10 Base-T, Wireless LAN (IEEE802.11 b / g / n), Wi-Fi Direct Connection, USB 2.0 (Host) x2, USB 2.0 (Device) x1<br>Super High-end Copiers:<br>1,000 Base-T / 100 Base-TX/ 10 Base-T, Wireless LAN (IEEE802.11 b / g / n), USB 2.0 (Host) x1, USB 3.0 (Host) x1, USB 2.0 (Device) x1<br><br>Paper Supply Capacity: Minimum of 2 paper cassettes per machine (500 sheets x 2)<br>Output Tray Capacity: High-end Copiers: At least 150 sheets<br>Super High-end Copier: At least 250 sheets<br><br>Throughput Capacity: Can accommodate both short and long bond paper<br>Up to A3 size for the super high-end copiers<br><br>Method of Printing: Multifunctional Laserjet<br>Feeder: 2 Sided Automatic Reversing Feeder<br>Print Resolution: 600x600 dpi (minimum) for high-end copiers<br>1200 x 1200 dpi for super high-end copiers<br><br>Output Sorter: With automatic sorter / separator / finisher (built-in or not)<br><br>Others:<br>*With reduction/enlargement function;<br>*With network printing and scanning capability<br>*With free monthly maintenance service, parts and consumables;<br>*With at least 1 back-up toner cartridge for each photocopying machine (excluding the ones installed in the machine) | 1    | Php 1,366,000.00 | Php 1,366,000.00 |

**Others Specification:**

With two (2) regular full-time operators/technicians reporting to the OSG Monday to Friday, from eight o'clock in the morning to five o'clock in the afternoon, without any cost or payment on the part of the OSG.

The following documents shall be deemed to form & construed as part of this agreement:

- I. PO 024-01-004
- II. Notice of Extension
- III. Other documents as may be required by laws

Total Amount in Words: **One Million Three Hundred Sixty Six Thousand Pesos Only**

Php **1,366,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,



**JOSEY A. FRANCISCO**

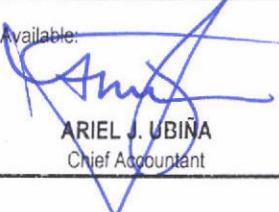
Conforme: \_\_\_\_\_  
(Signature over printed name)

NDV 11, 2024  
(Date)

**JESSICA L. CASTRO**  
CAO, Administrative Division

**EDITHA R. BUENDIA**  
Director IV, HRMAS

Funds Available:



**ARIEL J. UBIÑA**  
Chief Accountant

ALOBS:

02-101101-2024-12-872

Amount:

₱ 1,366,000.00